

**HOOONAH CITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING**

**September 20, 2018
Room 418
7:00 PM**

BOARD MEMBERS PRESENT: Dillon Styers, Grace Villarreal, and Robert Hutton. Harold Houston and Heidi Jewell had an excused absence.

SUPERINTENDENT/PRINCIPAL: Ralph Watkins

OTHERS PRESENT: Amy Stevenson, Business Manager, Kelli Deitering, Board Secretary, Jeremiah Byers, Maintenance Director, Sheryl Ross, Special Education Director, Shawn McConnell, Vallorie Buffa, Jamie Erickson, and Norma Holmgaard, Grant Director.

CALL TO ORDER: Robert Hutton called the meeting to order at 7:09 pm.

ROLL CALL: Three (3) Board Members were present at roll call, a quorum was established.

CORRESPONDENCE TO THE BOARD: No Correspondence to the Board.

AGENDA REVISIONS: Robert Hutton added two discussion items: AASB Fall Conference and Board Workshop.

ADOPTION OF AGENDA: No objections. The agenda was approved by unanimous consent.

ADOPTION OF MINUTES: Robert Hutton asked if there are any corrections to the minutes of Regular Board Meeting on August 16, 2018 and Special Board Meeting on August 23, 2018. No objections. The minutes were adopted as presented by unanimous consent.

BOARD CALENDAR: No comments

PUBLIC COMMENTS (THREE MINUTE TIME LIMIT EACH): No Public Comments

ADMINISTRATIVE REPORT:

Administrator Report – Ralph Watkins gave a written report. He gave a slideshow presentation of the first week of electives for the variable term schedule. Ralph said the pictures say it all. The students are very engaged. He also shared a survey response of students on the variable term schedule. It was very positive. Ralph publically thanked his amazing staff. Dillon commented that he is glad the count is still 117.

Business Office Report – Amy Stevenson gave a written attached report.

ANEP Grant Director's Report – Heather Powel gave an attached written report. Ralph Watkins mentioned that the ANEP grant received a no-cost extension. With the new Demonstration Grant, there is no money dedicated to a Tlingit teacher. If it is the will of the Board for this to continue in secondary school, we are going to have to look at ways for this to be more sustainable so it isn't dependent on grants that eventually go away.

Grant Director's Report – Norma Holmgaard gave an attached written report. Norma apologized for her report being so long. There were questions that were asked at the last board meeting and she wanted to be very transparent about them. Robert Hutton asked Norma why the Auntie position is so much more money than the uncle position. Norma responded that it is because of the ending of a previous grant and the two half time aunties are both highly paid people. The uncle is new hire. The rate is based on a salary schedule not an hourly rate. The two aunties have been employees here for several years so half of their salary was calculated. Grace Villarreal liked the way Norma's report was set up.

Maintenance Report – Jeremiah Byers gave an attached written report. He is looking into Construction documents and architectural plans. He contacted Don at SERRC for advice about putting together a Request For Proposal (RFP). Don told him to follow district guidelines, do CIP-recovery of funds, and if it is less than \$100,000 just put it out for quotes (if it complies with our district guidelines). He hopes to put it out in January and then have the construction begin in the summer so it doesn't interrupt our school schedule. Robert Hutton asked if SERRC would be the project director. Jeremiah suggested that Corvus come over and see if things are done right. SERRC is only putting together the bid packet and we are in charge with the rest of it. Grace Villarreal asked if the city can help with the snow removal. Ralph Watkins mentioned that the city agreed to sand the school sidewalks so he will speak with the city and see if they will also plow. Robert Hutton brought up the cleaning of the Erickson Building. Jeremiah and Corbin are already running in high gear before the Erickson Building was opened back up. He asked Jeremiah's opinion about hiring a part-time employee for this. Jeremiah said that would ideal. So far, Corbin and Jeremiah have just been cleaning areas less. Ralph Watkins mentioned that with the variable term schedule, the Erickson is only used during the phases. It won't have the same level of activity year round. Our need for additional maintenance support goes well beyond the Erickson Building. We have been short staffed since Jeremy left two years ago. If we are going to hire a part-time person it should be because we are short staffed and we could use the extra help.

SPED Report – Sheryl Ross gave an attached written report. No questions asked. Robert Hutton thanked her for being positive and thorough.

Board & Committee Reports – **Robert Hutton** stated that he already posted the Board Handbook online a little early. He realizes he should have waited until after the second and final reading. He will post the AR 2123 online and give a copy to Kelli for the permanent record after the second and final reading is passed tonight.

Grace Villarreal attended the City Council meeting this month but there wasn't anything discussed that involved the school.

OLD BUSINESS:

1.0 Adoption of AR 2123 / Superintendent Evaluation Timeline for Second and Final Reading

Grace Villarreal, Dillon Styers move for the adoption of AR 2123 Superintendent Evaluation Timeline for Second and Final Reading. Robert Hutton asked for all those in favor to say "Aye". All three members said "Aye." Motion passes unanimously.

1.1 Adoption of the Board Handbook for 2018/2019 for Second and Final Reading

Dillon Styers, Grace Villarreal move that the board formally adopt the current Board Handbook and add it to board policy as an exhibit for second and final reading. Robert Hutton asked if there was any objection to adoption this. Passed by unanimous consent.

NEW BUSINESS:

2.0 School Reconfiguration Request

Dillon Styers, Robert Hutton move that we combine Hoonah Elementary School and Hoonah Jr-Sr High School into one K-12 school called Hoonah City School. Discussion: Ralph Watkins assured the Board that this will not impact how we do business or receive funds. It makes reporting easier. Previously, the Title 1 Grant was only used for the elementary. If we combine schools, then it can be used for the entire school. This must be submitted by October 1st. Dillon Styers asked why this wasn't done sooner? Ralph did not know. Robert Hutton asked if there would be repercussions if the school was to double in size. Amy said only if the count reached over 400. Dillon asked if the sign on the school will stay Hoonah City Schools. Ralph Watkins said that it will. Robert Hutton asked for all those in favor to say "Aye". All three members said "Aye." Motion passes unanimously.

2.1 Resolution #1 Regarding SB185 Retire/Rehire of Teachers and Administrators

Grace Villarreal, Dillon Styers move that we approve SB 185, Retire/Rehire of teachers and administrators for the Board of Education's Resolution #1. Discussion: Ralph Watkins stated that there is a rich bounty of untapped resources of retired teachers here in Hoonah. This Resolution allows them to come back to work without jeopardizing their retirement. Robert Hutton asked for all those in favor to say "Aye". All three members said "Aye." Motion passes unanimously.

2.2 Teaching Contract for Gregory A. Duggan

Grace Villarreal, Dillon Styers move that we offer a 2018/2019 teaching contract to Gregory A. Duggan. No discussion. Robert Hutton asked for all those in favor to say "Aye". All three members said "Aye." Motion passes unanimously.

2.3 Teaching Contract for Amanda Eubanks

Dillon Styers, Grace Villarreal move that we offer a 2018/2019 teaching contract to Amanda Eubanks. No discussion. Robert Hutton asked for all those in favor to say “Aye”. All three members said “Aye.” Motion passes unanimously.

DISCUSSION ITEMS:

- **High School Graduation Requirements:** Ralph Watkins stated that Hoonah City Schools currently requires 23 credits for students to graduate (which follow the state’s recommendation): 4 English credits, 3 math credits, 3 social studies credits, 2 science credits, half credit of Health, half credit of PE, and 10 elective credits. This is so our students are eligible for the Alaska Performance Scholarship. He would like to have a discussion with the Board for a more sustainable way for students to meet graduation requirements. Ralph proposes that we reduce the elective credits from 10 to 8 and add another science credit. Robert Hutton would like to see an open discussion form with parents and students so that they are involved in this process. Grace Villarreal would also like to see parents involved. Dillon asked Ralph to research other Districts our size with similar situations. If this goes to public, Ralph will have a lot of questions to answer.
- **Self-Improvement Goals:** Robert Hutton proposed to skip this until all five board members are present.
- **October Regular Meeting Date:** It was agreed upon that the October Regular Meeting Date to October 15, 2018 instead of the 18th. This is so that it is with 10 days of the election.
- **Recruitment & Retention of Teachers:** Robert Hutton asked that this discussion be postponed until the November Regular Board Meeting.
- **Fall Conference:** Ralph Watkins encouraged his Board to travel with him to the Fall Conference.
- **Board Workshop:** This discussion will happen at next board meeting when all five members are present.

PUBLIC COMMENTS (THREE MINUTE TIME LIMIT EACH):

Jamie Erickson – In the regards to changing of the credits - our mission statement is to inspire and challenge students. Students at the senior level need to be taking senior level classes not the easy pass/fail classes. We need to set them up for the adults they are about to be. She was wondering what Ralph’s plans are for the Erickson Building and if PAT is still in consideration for this. Ralph Watkins said that there is space in the Erickson Building for her but not downstairs. Ralph might have room for her upstairs in a classroom.

COMMENTS FROM THE BOARD:

Grace Villarreal – Grace commented that the sign on the fence in front of school has interesting wording. The tourists think that it is funny because it says Drug and Alcohol Free School. They commented to her that, “I didn’t know that your school had free drugs and alcohol!” (This sign is required by the State of Alaska.)

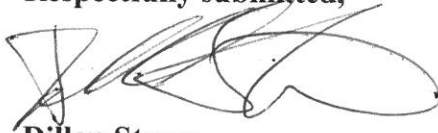
FUTURE AGENDA ITEMS:

- Discussion Item -Board Workshops & Self Improvement Goals
- Hopefully done with Certified Hire for the year
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ADJOURNMENT:

Robert Hutton asked if there were any objections to adjournment. No objections.
Meeting adjourned at 8:26pm.

Respectfully submitted,



Dillon Styers
Board Secretary



Kelli D Gretsinger
Recording Secretary